

Minutes of the Golf Subcommittee meeting
Wednesday February 4, 2015
6:30 pm Town Hall Conference Room

Attendees: Steve McDonough, Bill Previdi, Joanne St. Pierre

Absent: Therese DiBlaisi

1. Meeting started and the minutes were voted and seconded from the 1/8/15 golf subcommittee meeting.
2. There was a short discussion about reviewing the receipts from the end of calendar 2014 as well as record keeping (both long and short term results) we will need to institute immediately for the upcoming season. This will be important information for the RFP and we will need Dave's support in having Carl follow through. For example, daily count, courtesy rounds, weather, Stoneham residents-all on a simple one pager that is picked up each day for both Unicorn and the Oaks.
3. Joanne said she would follow-up with Dave on getting a vote on the letter we sent requesting to go out with the RFP and not giving Carl the option year.
4. We discussed 4 types of RFP's in general;
 - a. Current contract-Management contract with Operator and DPW maintaining course (Split);
 - b. Lease agreement, where the operator pays the Town one price and runs the course in total;
 - c. Management contract, where the Town pays an operator to run the entire golf course;
 - d. 100% Town operated.We agreed the current contract isn't working and the Town run option isn't good financially.
5. We reviewed the Pros and Cons that Bill put together on the 100% lease contract, and felt that may be the best way to go. We would discuss with full committee on 2/11/15.
6. We discussed the DPW and greens maintenance and some continuing projects.
7. Research in the form of a chart on other municipal courses should be done; Golf course, what method of management, number of people in the town, etc.
8. Talked about the land swap and how that will impact/not impact the RFP. Also, that the Oaks needs to be separated out.
9. The subcommittee thought it would be beneficial to present before the Selectman, with Dave's support.
10. Meeting adjourned at 7:45pm.